

OFFICERS' SUMMARY GRANT APPEAL REPORT

APPEAL TO BE UPHELD:

Schedule b: Home Group

Funding recommended following appeal:	£14,000
Cabinet Decision 18 th March 2010:	Nil
Funding Requested 2010/11:	£20,000

Home Group was not recommended for funding as they did not pass the first stage of the assessment process and were therefore not considered during the second stage of the process. The organisation had requested £20,000 for a youth project, but was considered as ineligible for funding as it was not evident from the initial search on the Charity Commission that they were a registered charity, and for the fact that they have an annual turnover in excess of £230 million.

Grounds for Appeal:

Home Group have appealed against the decision not to fund them due to inaccurate information presented to the Panel, and have provided evidence that they are a registered charity under the Industrial and Provident Societies Act 1965 and registered on the FSA Mutuals Register.

Recommendation:

Home Group's appeal should be upheld as they have now provided evidence of their charitable status. Based on the assessment of Home Group's application, a score of 15 out of 18 was achieved; therefore it is recommended that they be awarded £14,000 (this is based on 70% of the total requested).

It should be noted that a summary report was not produced by officers for Home Group because they did not pass the 1st stage assessment process.

Schedule b: Letter of appeal from Home Group

home-raynerslane@homegroup.org.uk
james.shutt@homegroup.org.uk

home

Our Ref: Letters/LBH Grants Appeal 10 03 10

10th March 2010

Parveen Vasdev
Principal Grants Officer
Harrow Council
Civic Centre
PO Box 57
HARROW HA1 2XF



Beacon Centre
Malcolm Jeffery Place
Scott Crescent
Rayners Lane
South Harrow
Middlesex HA2 0TY
Tel: 020 8966 6500
Fax: 020 8966 6515
www.homegroup.org.uk

Dear Parveen

Home Group Grant Application 2010/11 Appeal

Further to your letter dated 3rd February 2010 regarding our grant application and our recent telephone conversations, I am writing to lodge an appeal against the decision that we are an ineligible applicant.

You state in your letter that we are ineligible because we are not a registered charity as checked on the Charity Commission's Website. However, we are a registered charity under the Industrial and Provident Societies Act 1965. As stated on our application, the registration number is 22981R. Such charities are not in fact registered with the Charity Commission but with the Financial Services Authority on the "FSA Mutuals Register". The web link for this is <http://mutuals.fsa.gov.uk/>.

Therefore, I believe that we are an eligible applicant and would therefore like our application to be considered by the relevant committee.

I look forward to hearing from you.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Jim Shutt". The signature is fluid and cursive.

Jim Shutt
Regeneration Manager

 Home Group
Councils for neighbourhoods



Home Group Limited, a Registered Social Landlord (Housing Corporation Register No. L3076)
and charity registered under the Industrial & Provident Societies Act 1965 (Register No. 22981R), VAT No: 686 4920 89

Schedule b:

Home Group – Copy of Original Officer Report presented to Grants Advisory Panel on 3rd March 2010

Voluntary and Community Grants

Application Assessment Tool

Please use the information provided by the applicants to complete the grid. If they have provided sufficient information insert '1' in the 'yes' column. If insufficient information has been provided insert '1' in the 'partially' column and if no information has been provided insert '1' in the 'no' column. Once the grid has been completed, please add up the scores to obtain a total for each column.

Value: Each question is valued as 'E' for 'essential' or 'D' for 'desirable' information.

Section 1: Background information					
	Every Harrow Child	Expected outcome		Reduce crime & anti-social behaviour amongst young people & provide support for young victims of crime	
Type of Grant (Small, Medium or Large)	Large	Amount requested		£20,000	
Name of Organisation:	Home Group Ltd				
Name of Project:	Rayners Lane Holiday Programme				
Section Heading	Value	Yes	partially	No	Supporting evidence and comments
QUALIFYING CONDITIONS - First stage assesment					
Does the applicant meet the eligibility criteria?	E			✓	
Does the activity promote a particular faith or religion?	E			✓	
Does the activity promote or oppose any political parties or cause?	E			✓	
Does the Council have a statutory or legal obligation to provide this service?	E				
Section 2: About the organisation					
Does the organisation have a constitution and a bank account in the organisation's name? (see application form for details).	E	✓			
					1

Section 1: Background information					
	Every Harrow Child	Expected outcome	Reduce crime & anti-social behaviour amongst young people & provide support for young victims of crime		
Type of Grant (Small, Medium or Large)	Large	Amount requested	£20,000		
Name of Organisation:	Home Group Ltd				
Name of Project:	Rayners Lane Holiday Programme				
Section Heading	Value	Yes	partially	No	Supporting evidence and comments
Does the organisation have the relevant policies and procedures in place?	E	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
PLEASE NOTE: This section will not be scored. If applicants do not meet the qualifying conditions - their application will not progress to the second stage of the assessment process.					
APPLICATION ASSESSMENT - Second stage assessment					
Section 4: About the proposed project/service.					
1. Has the applicant demonstrated the need for this service and how it will be met?	E	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2. Does the organisation clearly demonstrate how it will address the funding priorities and expected outcome?	E	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Section 5: About service delivery					
1. Does the applicant clearly describe where the service will be delivered?	E	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2. Has the applicant clearly stated how they will address Harrow's diverse community. Those who are targeting certain communities, will need to explain why.	E	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Not clear why all boxes are ticked under ethnicity - could be demographics of Rayners Lane estate?

Section 1: Background information					
	Every Harrow Child	Expected outcome	Reduce crime & anti-social behaviour amongst young people & provide support for young victims of crime		
Type of Grant (Small, Medium or Large)	Large	Amount requested	£20,000		
Name of Organisation:	Home Group Ltd				
Name of Project:	Rayners Lane Holiday Programme				
Section Heading	Value	Yes	partially	No	Supporting evidence and comments
3. LARGE GRANTS ONLY. Does the applicant clearly state how it WILL know that the project has been successful? For example, testimonials, evaluation forms, user feedback, attendance registers, etc	E		1		Needs to link to reduction in Anti-Social Behaviour, feedback from Police, monitoring crime levels, etc.
Section 6: Who will benefit?					
1. Does the applicant clearly state who and how many people will benefit from this project?	E		2		
Section 7: Project Cost					
1. Amount requested	E		2		
2. Has the applicant provided clear and realistic costings for the proposed project?	E		1		Need to query '30' tutors and coaches.
3. Will all of the funding be used to cover the revenue costs of the project? (Should not be used to purchase capital items.)	E		2		Some equipment listed but not asking for total costs.
Section 8: Other factors					
Does the organisation have a track record of delivering this or similar services? (This would be informed by references)	D	✓			Ian Pearce confirmed, supported by Joy Shakespeare.
Total score					
Will this project duplicate other services provided in the borough?	D			✓	Ian Pearce confirmed.

Section 1: Background information					
	Every Harrow Child	Expected outcome	Reduce crime & anti-social behaviour amongst young people & provide support for young victims of crime		
Type of Grant (Small, Medium or Large)	Large	Amount requested	£20,000		
Name of Organisation:	Home Group Ltd				
Name of Project:	Rayners Lane Holiday Programme				
Section Heading	Value	Yes	partially	No	Supporting evidence and comments

12 3

Total score = 15

Assessment carried out by:
Name: Ian Pearce
Name: Parveen Vasdev
Name: Charlotte Clark
Name:
Date: 23.11.09

Schedule b: Copy of Home Group original grant application

Eligibility Criteria

Do you meet the following criteria?

"Grant aid is available to support voluntary and community organisations to deliver services, where this resource is for the benefit of people living, working or schooling in Harrow."

YES NO

1. Organisation Contact Details

Name of Organisation	Home Group Ltd.		
Organisation Address	The Beacon, Malcolm Jeffery Place, Scott Crescent, South Harrow Postcode: HA2 0TY		
Address for Correspondence (if different to above)	Postcode:		
Fax	020 8966 6515	Website:	www.homegroup.org.uk
Contact Person 1	Jim Shutt	Position in Organisation	Regeneration Manager
Telephone	020 8966 6516	Email	james.shutt@homegroup.org.uk
Contact Person 2	Sharan Babra	Position in Organisation	Community Regeneration Assistant
Telephone	020 8966 6500	Email	sharan.babra@homegroup.org.uk

Name of Organisation: Please give the full name as it appears on your governing document, such as constitution, memorandum of understanding, etc. This should be the name of the organisation that will receive and sign the grant agreement or service level agreement, if the application is successful.

Organisation Contact Details: The contact person should be a member of the management committee or a senior employee of the organisation. They must have the authority to complete this application on behalf of the organisation. During the course of our assessment we may wish to contact you, so please ensure that the contact details you provide are correct.

2. About your Organisation

a. How would you define your organisation? Please tick which ones of the following applies to your organisation. You may need to tick more than one.

Company limited by guarantee Reg. No:
 Friendly society
 Registered charity
 Residents Association
 Mutual Society
 Partnership (please describe)
 Part of a regional or national organisation
 Other (please describe)

b. When was organisation set up? Month Year ¹⁹³⁵

c. Briefly describe the purpose of your organisation.

Home Group is a social housing company whose mission is to add value to our customers' lives and the communities they live in. We help some of the most socially and economically excluded people through providing high-quality, customer-driven housing, social care and neighbourhood services and products. Our priority customers are those that are the most vulnerable or socially excluded on account of their economic or social circumstances or health. Many of our customers will be experiencing multiple causes of deprivation. A key Harrow regeneration and social housing provider with 1,000 properties under

a. Defining your Organisation: Please state how you would define your organisation. If your organisation is a registered charity as well as a company limited by guarantee, you must tick both boxes and provide the registration numbers. If your organisation is neither but has a written constitution, you must tick "Other" and describe your organisation as an unregistered organisation. As evidence, you will need to submit a copy of your constitution or Memorandum and Articles of Association if your application is successful. You also need to indicate if your organisation is part of a regional or national body.

c. Briefly describe the purpose of your organisation: Please explain the purpose of your organisation and what you are trying to achieve, i.e. your overall aims and objectives.

3. Policies and Procedures

Please confirm that you have all of the following policies/statements and procedures in place?

- A constitution/memorandum and article of association/deeds of trust
- A bank account in the organisation's name
- Policies for the protection of children and vulnerable adults (if relevant)
- Health and safety
- Appropriate insurances and indemnities procedures (if relevant)
- Written statement of commitment to equal opportunities
- Certified or audited accounts from the previous year (by an independent person). If your organisation has been running for less than 15 months, you may not be able to give us this so in these cases we will accept a 12-month financial projection for the year when you will spend the grant
- Employment and staffing policies and procedures, which address the recruitment and selection, and training of staff and volunteers
- System to monitor the quality of services delivered

4. About the Proposed Service

a. Name of proposed service

Rayners Lane Holiday Programme

b. Is this a new service? YES NO

c. What needs have you identified for this service?

The project is based on the Rayners Lane Estate in Harrow. The Rayners Lane Estate has a level of social needs and is the most deprived neighbourhood in the London Borough of Harrow. is the most disadvantaged neighbourhood in the London Borough of Harrow. The Index of Multiple Deprivation places the estate in the 20% most deprived neighbourhoods nationally and is within the 10% most deprived neighbourhoods in London. Specifically the area has high levels of: unemployment and low skills levels with 30% of residents having no qualifications and only 17% having qualifications at NVQ4 or above. The neighbourhood also as the highest levels of health deprivation in Harrow ranking in the highest 17% nationally and 18% of residents of working age have long-term limiting illnesses. There are also high levels of child poverty and benefits dependency with 20% of residents claiming income support and 50% of families with children eligible for free school meals. Anti-social behaviour and fear of crime are also problems facing the estate. The estate also has a large proportion of young people with 32% under the age of 16 and a diverse population with 60% of residents from BMER communities. The Estate is also characterised as a socially excluded community with low levels of participation.

d. How will your service address these needs?

The purpose of the 10 week programme is to provide positive opportunities for young people living on the Rayners Lane Estate and the wider South Harrow area. The aim will be to provide interesting and enjoyable activities which challenge young people to achieve and excel. The programme will aim to provide challenging and enjoyable activities for local young people. This will include providing a wide variety of sports, arts, education and recreation activities. This will include The service will aim to reduce and address incidents of anti-social behaviour through providing diversionary activities for school holidays throughout the year. This includes Summer, Easter, Whitsun and half-term holidays in February and October. The provision of a diverse range of activities will ensure that the needs of all local young people are catered for and a detached youth work programme will ensure the participation of hard to reach groups.

PLEASE NOTE: You are not required to submit supporting documents at this stage. Successful applicants will need to submit this information once a grant has been recommended at the relevant Grants Advisory Panel meeting (subject to agreement by Cabinet).

PLEASE NOTE: The Grant will be withdrawn if the correct supporting documents are not submitted by the agreed deadline. (Please refer to the enclosed "Information to Applicants" for details).

a. Name of proposed service:

Please give your service a short title that best describes what will be delivered. Try to make it unique to your service.

c. Need for this Service: Please explain how you know that your targeted users/beneficiaries need this service. Please provide evidence that you have gathered and used to justify the need for this service, for example:

- feedback from your users
- consultation
- local or national research

d. How will your service address these needs?: Please explain the purpose of your activity and how it will address the need you have identified.

5. Service Delivery

a. Where will your service be delivered? (Please list all venues)

The Programme will take place at the Beacon and Sports Fun Zone on the Rayners Lane Estate. This includes 400m2 outdoor multi-use games area, 306m2 indoor sports/performance area, 2 activity rooms totalling 67.5m2 and a 40m2 ICT with 14 x PCs and 1x tutor PC. There is also a cafe/foyer area. The scheme will utilise all these facilities throughout the school holidays specified.

b. Who will it be delivered by?

Volunteers Paid staff Both

c. If the service is to be delivered by a paid member of staff, are they

New Existing

d. How will your service address the needs of Harrow's diverse community?

Home Group is fully committed to promoting diversity and these principles will be applied to the delivery of this project. We are committed to promoting diversity both in terms of customer service and employment. The programme has been designed to meet the diverse needs of local young people in terms of gender, disability and ethnicity, and we will seek to remove barriers to participation by all groups. This includes developing an outreach programme to ensure engagement by hard-to-reach groups.

e. How will you know that the service has been successful?

Home Group has developed an activity monitoring system to monitor outputs for activities running at the Beacon. This will provide detailed information on levels of participation in each individual course including breakdowns by gender, ethnicity and disability. Data on the level of participation by Rayners Lane Estate residents will also be collected. In addition to this we will be working in partnership with Harrow Summer University and will include the use of Student registers to monitor participation. To evaluate the impact of the programme and customer satisfaction, we will also utilise student and tutor evaluation forms again in conjunction with Harrow Summer University. At the end of the programme we will consult with local young people by holding a youth consultation meeting to evaluate their views on the effectiveness of the programme and future development.

a. Where will your service be delivered?: Please state where your activities will happen. If your service covers a number of venues, please give details.

d. How will your service address the needs of Harrow's diverse community?:

The Borough of Harrow consists of diverse communities, many of which are excluded from participating in aspects of daily life. For example, some communities may have difficulties accessing local services for various reasons. Please consider and/or explain the following, if relevant to your service:

- How will you ensure that your service is accessible and appropriate for Harrow's diverse community;
- If you have identified any groups who could benefit but are less likely to take part, explain why this is the case and what you will do to address it;
- How you will plan to promote or publicise your service;
- If you are targeting your service at a particular community, please explain why?

e. How will you know that the service has been successful?:

Please explain how you will know that your service has been successful in meeting the needs that you have identified.

e. Which one of the following funding priorities and outcome will your project/service address?
(Please tick ONLY one)

Funding Priority	Expected Outcomes	Please tick
Economic Development in Harrow	<ul style="list-style-type: none"> • People have better chances in life – with better access to training and development to improve their life skills. 	<input type="checkbox"/>
An Improving Environment	<ul style="list-style-type: none"> • Improve local biodiversity – active management of local sites 	<input type="checkbox"/>
Every Harrow Child	<ul style="list-style-type: none"> • Reduce crime and anti-social behaviour amongst young people and provide support for young victims of crime; • Provide activities and services within the wider community. 	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
Culture, Communities and Identity	<ul style="list-style-type: none"> • Enable people from different backgrounds to get on well together; • Increase adult participation in sport; • Increase engagement in arts; • Enable people to access local services through the provision of advice and support; • Reduce crime; • Reduce domestic violence; • Develop mutual support and independence within the community. 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Health, Wellbeing and Independence	<ul style="list-style-type: none"> • Sustain and improve the health and well-being of vulnerable people, i.e. older people, people with disabilities or terminal illnesses, etc; • Provide employment opportunities or training for employment for adults with learning disabilities; • Provide sports and physical activity for children and young people; • Provide preventative mental health services for children and young people. 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
The Future of Public Services and Democracy	<ul style="list-style-type: none"> • Provide language support to people whose first language is not English (ESOL); • Provide volunteering opportunities. • Build the capacity of the voluntary and community sector. 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

f. Please explain how your service will address this outcome.

The programme will target young people at risk of becoming involved in anti-social behaviour. It will aim to provide a range of positive and interesting activities to ensure young people in the Rayners Lane area have opportunities to engage in positive activities. Reductions in anti-social behaviour will be achieved through the provision of comprehensive holiday activities and outreach programmes to ensure participation from hard-to-reach and at-risk groups. The programme will provide services in partnership with the wider community including increasing volunteering and building their capacity to develop a community ownership model for the future. The aim will be to ensure that participants from diverse communities can work together to ensure cooperation and understanding. An innovative and wide-ranging sports and arts programme will be organised with the aim of increasing engagement by local young people. The sports and physical activity programme will encourage young people to participate with the aim of promoting lifestyle changes. We will promote volunteering and peer mentoring to ensure full involvement by young people in programme delivery and future development.

Please consider one of the following:

1. What difference will this service make to the beneficiaries' lives?

Please explain the benefits or outcomes that you expect to achieve from your proposed service; for example:

- Greater independence;
- Participants gain a qualification;
- Acquire a new skill.

2. How will the service build the organisation's capacity?

For example:

- Increase volunteering
- Increase training and development opportunities for volunteers and paid staff
- Improve the infrastructure of the organisation.

Please link this to the funding priorities and expected outcomes.

7. Cost of Service?

a. How much funding are you requesting?

£20,000

b. What is the total cost of the proposed service?

£50,000

c. Please complete the proposed service breakdown below

PROPOSED SERVICE BREAKDOWN			
EXPENDITURE CATEGORIES	ITEM DESCRIPTION	QTY	COSTINGS £
Staffing Cost	Tutors and Coaches	30	18,000
	Manager and Youth Workers	2	7,750
	Administrator	2	2,250
	Sub Total		28,000
Volunteers expenses	Volunteer and Youth Mentor Expenses	20	1,000
	Sub Total		1,000
Overheads (e.g. utility bills/maintenances/repairs)			
	Sub Total		
Legal and professional fees, insurance			
	Sub Total		
Venue	Venue Hire Costs		18,000
	Sub Total		18,000
Project Costs (e.g. Materials/stationery/printing/refreshment)	Equipment, materials, printing and refreshments		3,000
	Sub Total		3,000
Other Expenses			
	Sub Total		
Total Cost of Service			50,000

6. Who will benefit from the Service?

a. How many people will benefit from this service?

b. Please indicate which of the following groups will benefit from your activities:

<p>ASIAN OR ASIAN BRITISH</p> <p><input checked="" type="checkbox"/> Afghani <input checked="" type="checkbox"/> Bangladeshi <input checked="" type="checkbox"/> Indian <input checked="" type="checkbox"/> Pakistani <input type="checkbox"/> Sinhalese <input checked="" type="checkbox"/> Sri Lankan Tamil <input type="checkbox"/> Any other Asian background – please specify</p>	<p>BLACK OR BLACK BRITISH</p> <p><input checked="" type="checkbox"/> Caribbean <input checked="" type="checkbox"/> Ghanaian <input checked="" type="checkbox"/> Nigerian <input checked="" type="checkbox"/> Somali <input type="checkbox"/> Any other Black background – please specify</p>
<p>MIXED</p> <p><input checked="" type="checkbox"/> White and African <input checked="" type="checkbox"/> White and Asian <input checked="" type="checkbox"/> White and Caribbean <input type="checkbox"/> Any other Mixed background – please specify</p>	<p>WHITE</p> <p><input type="checkbox"/> Albanian <input checked="" type="checkbox"/> British <input type="checkbox"/> Gypsy/Roma Traveller <input checked="" type="checkbox"/> Irish <input type="checkbox"/> Irish Traveller <input type="checkbox"/> Polish <input type="checkbox"/> Romanian <input type="checkbox"/> Russian <input type="checkbox"/> Serbian <input type="checkbox"/> Any other White background – please specify</p>
<p>OTHER ETHNIC GROUPS</p> <p><input checked="" type="checkbox"/> Chinese <input checked="" type="checkbox"/> Iranian <input type="checkbox"/> Iraqi <input type="checkbox"/> Kurdish <input type="checkbox"/> Lebanese <input type="checkbox"/> Other Arabs <input type="checkbox"/> Any other Ethnic group – please specify</p>	

c. Which one of the following groups will benefit from your service?

Gender: Male Female

Age

Under 5's	5-16	17-25	26-35	36-45	46-55	56-65	65+
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Disabled: YES NO

d. Has your organisation secured funding or do you have plans to raise funds from other sources for this or similar services for the benefit of Harrow's diverse community?

YES NO

If YES please complete the table below:

FUNDRAISING CATEGORIES	PURPOSE	PROJECTED ANNUAL INCOME	FUNDING CONFIRMED Y/N
Fees and Charges			
Donations			
Sponsorships			

FUNDING BODY (please list names below)	PURPOSE	PROJECTED ANNUAL INCOME	FUNDING CONFIRMED Y/N
Home Group	To provide match funding towards the cost of the	20,000	Y
Harrow Youth Service	Management, staff and administration costs	10,000	Y

PLEASE NOTE: This information will not be used as part of the assessment process.

8. Future of the Service

Please explain how you plan to continue with this service when this funding has ceased.

The aim of the programme is to build the capacity of the local community and local young people to develop and manage the activities in the long-term. We are planning to develop a community development trust and a network of volunteers to ensure that the facilities at Rayners Lane including the Beacon and Sports Fun Zone are sustainable and community owned. The programme will be delivered in partnership with Harrow Youth Service, Watford Football Club and local community volunteers. It is envisaged that this partnership will develop a long-term funding strategy to guarantee the long-term sustainability of the activities and services. The long-term aim is to build the capacity of local residents including young people to develop the skills and community infrastructure to develop a youth organisation to ensure the long-term future of youth work in the area. This will be linked to the development of the community development trust. Home Group is committed to the long-term development of sustainable activities and services for young people at Rayners Lane delivered at the Beacon and adjacent community facilities.

This information will allow the Council to gain a better understanding of which external funders are supporting local services.

Apart from applications to other grant-funding bodies, what other efforts have been made to ensure your services can be sustained in the future and/or become partially self-funded.

9. Professional References

Please provide the contact details of two organisations that you currently provide services to, work with or receive funding from.

Please note that this should not be from the following:

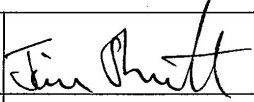
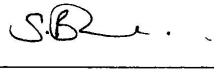
- A personal reference – from a friend or relative
- A member of the Grant Advisory Panel

REFERENCE 1	
Name of Contact	Manjit Singh Kudhail
Organisation	Harrow Youth Service
Address	Milton House Harrow Civic Centre, PO Box 22, Civic 9, Station Road, HARROW HA1 2UW
Telephone Number	020 8424 1909
Email Address	manjit.kudhail@harrow.gov.uk
Connection with the organisation	Youth Service Manager
REFERENCE 2	
Name of Contact	Pat Carvalho
Organisation	Harrow College
Address	Harrow College, Brookshill Road, Harrow Weald, Middlesex HA3 6RR.
Telephone Number	020 8909 6000
Email Address	pcarvalho@harrow.ac.uk
Connection with the organisation	Assistant Principal

10. Declaration

We, on behalf of our Organisation, declare that all the information provided in this grant application form is correct and complete to the best of our knowledge and acknowledge that if a grant is awarded to our Organisation, it will be used exclusively for the purposes described. We also acknowledge that we will inform the relevant officer of Harrow Council of any changes in the Organisation's circumstances that would affect this application or the use of any grant funding relating to it.

Please ensure that two authorised members of your Organisation, one of whom must be a management committee member (i.e. Chair, Treasurer or Secretary) sign the declaration below:

Print Name: Jim Shutt	
Position in Organisation: Regeneration Manager	Date: 30.10.09
Print Name: Sharan Babra	
Position in Organisation: Community Regeneration Assistant	Date: 30.10.09